

**HAGERSTOWN/WASHINGTON COUNTY CONVENTION &  
VISITORS BUREAU BOARD OF DIRECTORS**

**May 22, 2019**

**9:00AM**

**Hampton Inn**

**MINUTES**

- PRESENT:** Andrew Sargen, Chair; Al Martin, Treasurer; Tiffany Ahalt, Sila Alegret-Bartel, Stephanie Basalik, Mary Anne Burke, Katie Clutz, Les Curry, Leslie Hart, Angie Hummer, Mary Ironside, Racha Iskandarani, Rebecca Massie Lane, Travis Painter, Amanda Rankin, Julie Rohm
- ABSENT:** Teri Leiter, Jeannie Ridenour
- STAFF:** Dan Spedden, Betsy DeVore, Jolene Thomas, Audrey Vargason
- TOPIC:** **2018 Audit Report**
- DISCUSSION:** Terri Kreit of SEK presented the Audited Financial Report for the period ending December 31, 2018. A clean opinion was given and no management letter issued, and internal controls are in order.
- MOTION:** To accept the Audited Financial Statement for the period ending December 31, 2018, as presented by SEK. 1<sup>st</sup> Angie Hummer, 2<sup>nd</sup> Travis Painter
- ACTION:** Accepted
- TOPIC:** **Financial Report**
- DISCUSSION:** Les Curry reviewed the April 30, 2019, Financial Statement with the Board. Good cashflow, expenses consistent with previous year, \$14K net surplus for April. 1<sup>st</sup> Angie Hummer, 2<sup>nd</sup> Travis Painter
- MOTION:** To accept the April 30, 2019, Financial Report, as presented.
- ACTION:** Approved
- TOPIC:** **Minutes of March 27, 2019**
- MOTION:** To approve the minutes of the March 27, 2019, Board of Directors Meeting, as presented.  
1<sup>st</sup> Leslie Hart, 2<sup>nd</sup> Rebecca Massie Lane
- ACTION:** Approved
- TOPIC:** **Urban Improvement Project II**
- DISCUSSION:** Dan Spedden shared that the Maryland Stadium Authority presented their report to the City Council on May 7, 2019, and several organizations rallied people to attend. A stakeholders meeting has been scheduled to meet with City Council on June 18 for continued discussion (for the record, this took place on June 4). A group working under the UIP.02 name is working to provide knowledge to the community on tourism and this potential performance venue.

Mr. Spedden requested permission to hire a consultant to obtain information from other cities who are building, or have recently built, a stadium; and recommended Rich Neuman who has worked on several buildouts. The potential cost would be between \$18K-30K.

**MOTION:** To approve up to \$30,000, and to work with Executive Committee, to hire Rich Newman as a consultant for the Performance Venue project.  
1<sup>st</sup> Leslie Hart, 2<sup>nd</sup> Sila Alegret-Bartel

**ACTION:** Approved

ADJOURNMENT

Andrew Sargent, Chair  
Al Martin, Treasurer  
Jolene Thomas, Recording Secretary